

**Town of Lake View
Public Council Meeting Minutes
Thursday, October 17th, 2024 @ 7pm
Town Hall – Council Chambers
201 N. Main St. Lake View, SC 29563**

1. Welcome – call meeting to order by Mayor Lee
2. Pledge of Allegiance by all and Prayer by Councilmember Kitchens followed by a request and motion by Councilmember Church to amend the agenda to add Councilmember Dennis Townsend to speak on behalf of Dillon County, 2nd motion from Councilmember Tracy Townsend.
3. Motion to approve meeting minutes from October 8th, 2024 1st motion from Councilmember T. Townsend 2nd motion Councilmember Church.
4. Citizen Concern: (each citizen has three (3) minutes to speak)
 - a. Carolyn Blue – Pee Dee Coalition spoke regarding teal ribbons for April, they will supply the bulbs and the ribbons for any and all town businesses that would like to display for supporting those suffering from domestic violence.
 - b. Councilmember Dennis Townsend from Dillon County Council spoke regarding the Intergovernmental Agreement between the Town of Lake View and Dillon County. This agreement will give the County Code Enforcement Officer the right to come into the town limits and enforce all the necessary building, electrical, fire, mechanical, energy codes and permits required by the Town and the County. There will be no charge to the Town for this service other than to have the Officer listed under our liability insurance as applicable. The agreement will stand for 180 days and will auto renew every 30 days unless terminated by either party. The Council also stated that the internal town Code Enforcement Officer duties will be added to the Assistant Chief of Police position. On one (1) day per pay period that the Assistant Chief is not clocked in as an officer he/she can clock in for an eight (8) hour period once per pay period to fulfill the duties of the in town Code Enforcer. These duties will include notifying the Municipal Clerk of any contractor that is working without a Business License, notifying the Municipal Clerk of any nuisance property and the correction of the nuisance and notifying the County Code Enforcement Officer of any contractor that is working without a permit. This was agreed by all Council and will be review periodically to determine if more time is needed to fulfill these duties. This and the County agreement was motioned to approve by Mayor Lee and 2nd motion from Councilmember T. Townsend, all were in favor.
5. Committee Reports:
 - a. Trunk or Treat is set and will be October 26th, 4-6pm with some carnival activities
 - b. COTB – all applications for vendors and parade participants have been emailed out to past participants. Darlington Marching Band will need to be contact as participant. Grand Marshall nomination was made by Mayor Lee for Pastor Robert Roundtree 1st & 2nd motions from Councilmembers T. Townsend & Church, all were in favor and the Municipal Clerk Garriss was requested to send him a letter.
6. Financial Statements and Grant Report: Council requested from the Municipal Clerk to submit a list of all donations that have been sent in the past so we know who we still need to send to.

OLD BUSINESS

7. Parcels 111-07-06-002 & 111-03-08-007 – *Table till next meeting.*
8. Studio Main Comprehensive Plan - *Table till next meeting.*
9. Purchase request for Table Covers & Tent with TOLV Logo – Motion to purchase 2 – 10x10 tents online and have them imprinted at Rogers for \$50 each, also purchase 2 table covers from Etsy for \$63.70 each, 1st and 2nd motions from Councilmember T. Townsend and Kitchens, all were in favor and directed Municipal Clerk to finalize the purchases.
10. Community Center Rentals – As per Council and Mayor any rentals that have already been booked for the use by Council, Mayor and/or town Employee up to December 31st, 2024 will still be accepted as a FREE rental. Starting January 1st, 2025, Council, Mayor and/or full time town Employee may rent the Community Center once per year at the rate of \$300.00 plus the \$150.00 deposit. All additional rentals will continue to be charged at \$500.00 plus the \$150.00 deposit. The Lake View Elementary School, Lake View Middle School and Lake View High School will be allowed FREE rentals on any day from Sunday through Thursday that is not already rented but still must pay the \$150.00 deposit. They will also be allowed one (1) FREE rental per calendar year on a Friday or Saturday but again must still pay the \$150.00 deposit.

NEW BUSINESS

11. Dillon County Agreement – Code Enforcement Permits referred back to discussion during Citizen Concerns with Councilmember D. Townsend.
12. LVHS Yearbook Advertisement motion to approve same advertisement as last year placed in this year's yearbook, 1st & 2nd motions from Councilmembers Kitchens and Church, all were in favor and directed the Municipal Clerk to finalize the advertisement with the yearbook committee.
13. Pee Dee Coalition – Donation Request Letter received and motion made by Councilmember Church to use the Victims Advocate Funds in order to donate \$1500.00 to the Pee Dee Coalition. 2nd motion from Councilmember T. Townsend all were in favor.
14. Police Department Repairs – Miller Plumbing \$1,850.00 (4 toilets & drain clear out), Rainwater Gutters (new gutter and downspouts) \$461.25, Municipal Clerk stated they will both still need to obtain a business license with the town and to make sure there are no permits needed from the county. Approval motion to move forward from Councilmember Church and 2nd motion from Councilmember T. Townsend.
15. Department Concerns:
 - a. Police Dept. – In the absence of the Chief of Police he had given a packet for the Municipal Clerk to hand out to the Council to discuss purchases that will be needed in the upcoming future. These included Body Cams & Storage, Handheld Radios, Vehicle Radios, Vehicle Laptops, Dash Cams and a Drone
 - b. Street Dept. – In the absence of the Maintenance Supervisor, Mayor Lee announced that all debris pick up would be completed by Saturday as there was an abundance this week.
 - c. Administration Dept. – Municipal Clerk had no remarks this month.
16. Mayors Report: Mayor Lee announced that the 2 lots next to the Hilltop are for sale and the Municipal Clerk mentioned that the owner came in this week to see if the town was interested in purchasing the lots. Mayor Lee will talk further with the owner to find out the asking price. Mayor Lee also would like to Thank all those that have been and continue to contribute to the Blessing Box.
17. Council Concerns: Council requested that the notice of the Veterans Breakfast be placed on the digital police signs at the intersection coming into town and Mayor Lee stated he would have the signed displayed this week to also include the Trunk or Treat.

EXECUTIVE SESSION

18. Motion to adjourn Public Meeting and enter into Executive Session in regards Admin Department Performance. 1st motion Councilmember Church 2nd motion Councilmember T. Townsend
19. Motion to adjourn Executive Session and enter back into Public Meeting 1st motion Councilmember Kitchens 2nd motion Councilmember Church
20. Motion to approve Administration Dept. Performance Bonus for eligible employee only, for period July 1st thru October 11th, 2024 in the amount of \$100.00 - 1st motion Councilmember Church 2nd motion Councilmember Kitchens
21. Motion to close this meeting 1st motion Councilmember King 2nd motion Councilmember Church.



Mayor Sterling Lee



Municipal Clerk & Treasurer Amanda Garris