

Town of Lake View
Public Council Meeting Agenda
Thursday, September 19th, 2024 @ 7pm
Town Hall – Council Chambers
201 N. Main St. Lake View, SC 29563

1. Welcome – call meeting to order by Mayor Lee
2. Pledge of Allegiance by all and prayer by Councilmember Kitchens
3. Mayor Lee requested motion to approve meeting minutes from August 15th, 2024, 1st motion from Mayor Lee and 2nd motion from Councilmember Church
4. Citizen Concerns –
 - a. Lynn Strickland, Brittany Melvin and Corey Shelly spoke regarding the Lake View Business Coalition that they have formed as a 501C organization which included a handout. The information was given as follows:
Board Members
 - Lynn Page - President and Chair
 - Brittany Melvin - Vice President
 - Shaquille Leonard - Director of Fundraising
 - Raymond Foxworth - Director of Economic Development
 - Corey Shelley - Director of Finance“The Lake View Business Coalition envisions a vibrant Welcome Center that serves as a hub for visitors to explore the town's rich history while enjoying curated gifts from local businesses. This center will foster community engagement by hosting a variety of classes and events led by residents, enhancing skills and building connections. Volunteer opportunities will empower local students to earn community service hours, instilling values of responsibility and hospitality. Additionally, our Welcome Center will provide essential workspace and meeting facilities for coalition members to collaborate on projects that drive economic growth, marketing initiatives, and best practices, creating a thriving local economy for all. The mission of the Lake View Business Coalition is to support the completion of downtown projects and collaborate with storefront owners and aspiring entrepreneurs, ultimately fostering economic growth for our town and community.”
Strategic Initiatives
 - Resource for the Town of Lake View
 - Welcome Center
 - “Start Strong” New Business Packet
 - Paint the TownThey will be located in the building house next to the Lake View Methodist Church.
5. Committee Reports:
 - a. Regarding the Strategic Master Plan Committee, Councilmember Church had spoken on behalf of Julie Hatcher who was unable to attend. This information was given as follows:

SMPAC has shown interest in working with the Lake View Business Coalition. The final SMPAC report was created by Julie Hatcher at their last meeting and will be given to Council upon completion stating all of the tasks in the SMP Task list assigned solely to the SMPAC.

The group discussed the future of the SMPAC, and the general consensus was that present at their last meeting was willing to continue with SMPAC and explore working with LVBC. They will create a new task list for SMPAC to focus on in 2025 and present to the Council upon completion.

Robert Bryant and Jalena Borders will identify an internet based file share for people to post their ideas so that can be reviewed before the next meeting.

Robert Bryant will reach out to Pastor Ken McGill to see if there has been any discussion regarding the Veterans Breakfast.

- b. Councilmember King spoke regarding the events committee. She stated that they have started working on the COTB and that the Trunk or Treat is moving along as she hopes to include a small set of carnival activities as well.

6. Financial Statements and Grant Report was handed out to all Council and the Mayor. Treasurer Garris stated that the town is on track and bottom line is currently under budget percentage mark but to keep in mind the line items that will be over by the end of the FY are that the PEBA Retirement % has increased, Judges salary was amended, Police Department overtime, Utilities for the Police Department as we are utilizing more for the station renovations. Councilmember Church requested that Municipal Clerk/Treasurer Garris go over the Grant report line by line of the items she is working on so everyone has a better understanding. The information reads as follows:

Appropriations that have been approved and are waiting on funding:

Old Town Hall Renovations - (Congressman Fry)	\$ 150,000.00
Town square / Gazebo Project - (Senator Williams)	\$ 75,000.00
Holiday Décor - (Senator Hembree)	\$ 40,000.00

Grants that have been submitted and are waiting on approval:

BRIC Grant - (Building Resilient Inclusive Communities)	\$ 25,000.00
COPS - (Community Oriented Policing Services)	\$ 142,555.95
RMS Grant w/MASC for Public Works	\$ 436.69
RMS Grant w/MASC for Law Enforcement	\$ 956.08
FEMA / SCEMD - Storm Debby August 2024 - (Category B)	
FEMA / SCEMD - Storm Debby August 2024 - (Category Z)	\$ -
SC Arts Commission (Project Support)	\$ 2,500.00
Hometown Economic Development Grant w/MASC	\$ 25,000.00

Grants/Appropriations that have not been submitted yet but the Council has now approved to move forward with are as follows:

Body Worn Cameras	Body Warn Cameras for Police Dept.
USDA	Street Sweeper
USDA	Fence for Splash Pad & Fence for Pet Park & new signs

USDA	New Shop Location
USDA	Bucket Truck
USDA	Backhoe
Water Rec. Funds (Boat Reg. Revenue)	Projects Water Rec. Resources
SC Arts Commission (Festival Program)	COTB for 2026 Artist fees, stage rental, marketing costs
SC Arts Commission (Project Support)	COTB Stage Rental 2024
SC Arts Commission (Project Support)	COTB Stage Rental 2025
PARD Grant	Parks & Recreation spaces
RV Campground Phase 1 - (Rep.Hayes)	RV Campground PHASE 1

Grants/Appropriations/Funding Requests that were denied or the town was ineligible for are as follows:

Accommodation Tax	DENIED	BBE
Accommodation Tax	DENIED	Trunk or Treat
Accommodation Tax	DENIED	Veterans Breakfast
Accommodation Tax	DENIED	Breaking Bread
New Shop Location (Congressman Fry & Congressman Graham)	DENIED	To relocate shop and acquire new property
IRA Grant - Tree Planning & Planting (Inflation Reduction Act - SC)	INELIGIBLE	for Tree planting - Requires 5k+ population
SCDOT TAP (Transportation Alternatives Program)	Min request \$400K (\$80k cost to town)	Crosswalks & Bulb outs on Richard Temple Blvd.

Grants/Appropriations that were completed and paid out in FY23-24 were as follows:

Community Center Renovations	\$ 84,707.00	Community Center remodeling
PD Up fitting	\$ 74,578.00	PD Vehicles & decals
PD BAAG	\$ 5,243.00	For vests
Body Worn Cameras	\$ 11,445.00	For body cameras
RMS Grant w/MASC for Public Works	\$ 26.00	Reimbursement grant for safety gear
RMS Grant w/MASC for Law Enforcement	\$ 37.50	Reimbursement grant for psych evaluations
FEMA Hurricane Idalia	\$ 7,298.40	Was used for OT, supplies and equipment purchases during Hurricane Idalia
SC Arts Commission - Breaking Bread	\$ 500.00	Breaking Bread event performers only
DNR	\$ 2,740.51	Invasive weeds @ Pond

Grants that have been submitted, approved and paid out to the Town already for FY24-25 are as follows:

FEMA Hurricane Idalia	\$ 364.92	Compensation for Administrative costs
SCDPS - Body Armor Grant (BAAG 2024)	\$ 6,429.00	Body Armor Vests
RMS Grant w/MASC for Public Works	\$ 162.98	Reimbursement grant for safety gear

Mayor Lee stated that Dillon District 4 will be giving the town some playground equipment and Councilmember Church stated that she spoke with Kenneth Bethea the Recreational Director who will be getting quotes for the much needed new poles and lights for the fields.

OLD BUSINESS

7. Parcels 111-07-06-002 & 111-03-08-007 – Andrea Jordan donated properties are still with the lawyer in probate and will be tabled till next meeting.
8. Studio Main Comprehensive Plan is still a work in progress, a copy of the 157-page draft was emailed to all of Council and Mayor for review, they Council will review further and let Municipal Clerk Garris know if there are any changes that are required.
9. Town Square Project – Mike Hanna will be drafting a layout and expense report for the Mill Pond location, after the storm are we still certain on the location and placement of where we want the project to be placed was the concern. It was decided that and approved by all of Council & Mayor to have the Gazebo placed on the property of the Mill Pond for \$10k by Oxendine Supply and that the additional portions of the Town Square project will be discussed at a later time. Municipal Clerk Garris stated that Appropriations for the RV Campground need to be submitted for the FY25 State budget by November and the Council agreed to hold a separate meeting just for this which will be scheduled for Tuesday, October 8th @ 630pm

NEW BUSINESS

10. Purchase request for Table Covers & Tent with TOLV Logo, Quotes for table covers & 10ft tent was made by Mayor Lee. Council requested that the Municipal Clerk obtain another quote from Rogers Screen Printing before they make their final decision. The request is for 2 table covers and 1 pop up tent with the TOLV logo for events.
11. Community Center Rentals – a list needs to be created and approved regarding who is entitled to one (1) FREE rental per calendar year at the Community Center. This was tabled till the next meeting for further review as the Municipal Clerk Garris stated that to be compliant with the Ethics Commission, Council/Mayor and Town Employees should not be eligible for any FREE rentals to the Community Center. Mayor requested the legality of perks to be reviewed.
12. Surety Bond - There is the Town Ordinance §30.136 and State Statue Section 5-13-60 that states the Treasurer is supposed to have a bond in their name and paid for by the Town, policy quote thru the MASC Old Republic Insurance \$50k policy = \$450 or \$100k policy = \$750 annually was handed out for review and Mayor Lee made a motion to approve \$50k bond policy in the Treasurers name, paid for by Town, 2nd motion was made by Councilmember Kitchens. Treasurer Garris thanked the Mayor and Council.
13. Mill House Insurance Claim – claim has been initiated for damages at the Mill House during Storm Debby. Municipal Clerk Garris is working with the insurance on flooding damages to

boards at the Mill House. She then explained and showed photos of another claim that will need to be made for the Mill Clubhouse as a tree has fallen on the roof.

14. ARPA Funds need to be contractually obligated by December 31st, 2024 and then expended by 2026. A motion to approve to move balance of ARPA funding to General Fund to fund the Operating Budget, in addition moving same amount from General Fund to Reserve. (\$200,663.58) was made by Councilmember Church and 2nd motion by Councilmember Townsend.
15. Ayres Backhoe – A motion to approve quote for \$1,750.00 to remove the weeds from the Mill Pond that have been washed up to the boat ramp at the Lion's Den, Municipal Clerk Garriss has contacted DNR/DES again with request for treatment they stated the more the backhoe company will be able to remove the better. They will try and get out to spray but as the weather is getting colder the weeds will become dormant and they will be unable to spray until the spring 2025. Kenny King stated to Municipal Clerk Garriss that there is a jon boat at the shop yard that the street department could utilize in order to push as much as they can towards the boat ramp to have removed, he also stated that David and Lawrence Suggs both have both have boats that maybe we could ask for their assistance as well. Maintenance Lead McDuffie will contact them and also ask for additional quote from Ayres for if we are able to push more towards the boat ramp. The weeds that are pulled from the pond need to be dumped at the shop and once dried out will be burned. Maintenance Lead McDuffie and the local fire department will handle the controlled burn. A motion was made by Councilmember Kitchens to approve the quote from Ayres Backhoe with 2nd motion from Councilmember Townsend.
16. Approval needed for Chief Temple to attend Police Chief Conference in Myrtle Beach, 9/26-9/29. He will not be staying over and will be driving back and forth in patrol vehicle using PD Gas Card. Only cost will be the Conference cost of \$175.00. A motion to approve cost of \$175 for chief conference was made by Mayor Lee and 2nd motion by Councilmember Kitchens. Chief Temple stated that he has made a request form for trainings in the future that he will give to the Mayor who will be required to give to Council for approval.
17. Dillon County Intergovernmental Agreement allocations for FY23-24 – There was a carryover balance of \$40,610.29. Municipal Clerk/Treasurer Garriss handed out the allocations that she suggests to use for FY23-24 leaving a carryover balance for FY24-25 of \$23,274.90 which will be moved from the Gen. Fund to the TOLV Grants/Appropriation Account. A motion to approve allocations mentioned for FY23-24 in the amount of \$17,335.39 by Mayor Lee, 2nd motion by Councilmember King.
18. FEMA / SCEMD RPA Request has been processed for overtime hours and emergency measures only at this point. Bullards Lanscaping LLC submitted a quote for the repairs to the roadway at the Mill Pond for rip rap which was \$28,400.00, this is not covered by the insurance but ARPA funds can be used as stated by the Municipal Clerk/Treasurer Garriss. Further discussion will take place at next meeting.
19. Street Department Equipment Theft – There was a theft of a Pole Saw and 2 Weed Eaters out of the Maintenance Shop, Maintenance Lead McDuffie stated the items were stolen during the day while the shop was open but workers were not present. Council has stated that the

shop needs to be closed up when they are not present at that location. Maintenance Lead McDuffie stated that him and Chief Temple have put up some deer cameras in the meantime for security measures. Councilmember Kitchens made a motion to repurchase the aforementioned items with a budget of \$1200.00, 2nd motion was from Councilmember King. Maintenance Lead McDuffie will supply purchase request to Municipal Clerk/Treasurer Garris for processing.

20. Motion to approve Trick or Treat times for Halloween on Thursday, October 31st from 6pm-8pm by Councilmember Townsend, 2nd motion by Councilmember Church.
21. Election Committee – Lauren Rogers and Anthony Ford have resigned from the Election Committee, current members are Julie Hatcher and Robert Jones. We still need at least 1 more members. Councilmember Church stated she has spoken to Corey Shelley who has agreed to join the committee and Anthony Ford will stay on till December 31st, 2024 in order to train him. Municipal Clerk Garris will contact Mr. Shelley to have him scheduled for the online training. Motion to accept Corey Shelley as an active member within the Election Committee was made by Mayor Lee and 2nd motion by Councilmember Church.
22. Purchase request from Robert McIntyre @ East Palmetto Technologies, we are in need of data backup and new UPS's for the equipment. Motion to purchase 2 Synology's and 3 APC's per Mr. McIntyre's recommendation made by Mayor Lee with 2nd motion from Councilmember Kitchens, cost will be around \$2k.
23. Nuisance & Vacant Properties – A motion to hold a Special Called Meeting for residents of Nuisance and Vacant Properties on Thursday November 7th, 2024 @ 630pm, was made by Councilmember Church with 2nd motion from Councilmember Kitchens. Those properties on the current list will be sent a notification of hearing letter by the Municipal Clerk/Treasurer. Parcels that were included on the list are as follows:

<u>Parcel#</u>	<u>Parcel#</u>	<u>Parcel#</u>
111-07-10-004	111-07-22-007	111-07-01-003
111-03-21-002	111-03-09-003	111-06-00-028
111-07-10-003	111-03-20-011	111-03-10-006
111-11-00-039	111-03-21-003	

24. Roofing of Police Station – the roof is still leaking on the Police Station. Maintenance Lead McDuffie and Chief Temple stated that they will handle this project and that the roofer will be coming in and replacing it at their expense. Maintenance Lead McDuffie also notified the Council that there are 2 leaks in the roof at the Community Center.
25. Department Concerns & Reports:
 - a. Police Department Chief Temple: A request was made on behalf of the Police Officers that if they were a holiday that instead of being paid for the holiday that they could add those 8 hours to their PTO time bucket which was unanimously agreed by council. Chief Temple requested that posts be purchased for the parks and signs made to keep any type of vehicle from traveling thru the park and driving

on the walking track. There was also a request for direct deposit for payroll. All police officers have now been fully certified. National Night Out is scheduled for October 1st. There was also a request made by Chief Temple that a contract be drawn up for Officer Spivey to work on vehicles for repairs and maintenance that have been approved only on days when he is not working for the town. The Council asked to review the contract when it is drafted.

- b. Street Department Maintenance Lead McDuffie: There are a lot of flooding issues thru out the town. The ditch on Waverly St. has not been completed so it is filling into properties. The grey truck was not running and although maintenance should have moved it to higher ground they did not and it flooded during Storm Debby. Prior damage was the motor blew up, oil in it and a tapping sound. The white truck also needs repairs. Councilmember Townsend asked as she has received citizen concerns the trucks have been seen out of town limits in the evenings and overnight, Maintenance Lead McDuffie stated that no one is taking the trucks home at night. Chief Temple stated that he will look into the 1033 program to see if they can get a trade for the grey truck as it was originally received thru said program for the dog catcher. Councilmember Church asked if Maintenance Lead will then be considered the dog catcher in order to have the truck replaced to which he stated that he does that now along with the Chief. Maintenance Lead McDuffie was asked to obtain repair costs for the trucks, cost if sold, quotes for used truck purchase and information from Chief Temple regarding replacement thru the 1033 program and they will discuss it at the next meeting.
- c. Administrative Department Municipal Clerk & Treasurer Garris: At the attendance of her Municipal Clerks and Treasurers Institute (MCTI) with the Municipal Association of South Carolina (MASC) last week she was awarded with a full scholarship for the rest of her classes (4 more semesters, 2 years) with MCTI to obtain her degree as CMC & CPFA. Council and Mayor congratulated her and Councilmember Townsend thanked her for saving the town money. This is her 2nd scholarship she has received this year.

26. Mayors Report: Mayor Lee reported that the request for a fridgerator was made to be attached to our Blessing Box but we will need to discuss security and electricity for it. He also wanted to thank Station 3 for building the box and to those that have stocked the box including Councilmember Townsend and her churches.

27. Council Concerns: There were no further council concerns mentioned during this time other than those in this report.

EXECUTIVE SESSION

28. A motion to adjourn Public Meeting and enter into Executive Session in regards to Employee wages for Street & Police Department and overtime calculations for salaried employees was made by Councilmember King and 2nd motion was made by Councilmember Townsend; everyone but Council and Mayor left the room.

29. A motion to adjourn Executive Session and enter back into Public Meeting was made by Mayor Lee with 2nd motion from Councilmember Kitchens.
“Council reserves the right to take action on any item discussed in Executive Session upon return to open Public Meeting.”
30. A motion to approve increase to max limit of \$15.00 for full time street department employee(s) after one (1) year annual review and to retro back to August 17th for maintenance worker DD was made by Councilmember Kitchens with 2nd motion by Councilmember Church.
31. A motion to approve Officer 403 wage increase to \$18 per hour effective as of his graduation date was done by Mayor Lee with 2nd motion from Councilmember Kitchens.
32. A motion to approve accrual calculation for exempt salaried employees as follows: You will accrue supplemental leave when your hours worked during a bi-weekly pay period exceed 86 hours due to exceptional and extenuating circumstances. You will be credited 0.25 hour of PTO for every hour worked above 86 hours in that pay period. EX: You clock in and out and your time card shows 90 hours you will receive 1 hour of PTO added to your accrual bank. 1st motion was from Mayor Lee with 2nd motion from Councilmember Church.
33. Motion to close this meeting made by Councilmember King with 2nd motion from Councilmember Kitchens. With no other discussions meeting was adjourned.